

RECORD OF PROCEEDINGS

Held _____ August 9, 2022 _____

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 10:00 a.m. by Chairman Norman Jepson with Trustee Robert Brobst (arrived at 10:07), Fiscal Officer Larry Johnson, Fire Chief John Jyurovat, Office Manager Lori Zebrasky, Interim Zoning Inspector John Beninato and public Pat Shells, Kathleen Kennedy, Maureen Kennedy, James Preston, and Larry Zeh,

The following minutes reflect actions taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 08092022)

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Chairperson Norman Jepson led the meeting prayer.

Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Norman Jepson moved resolution to dispense with the reading of the following minutes, seconded by Thomas Pope.

July 26, 2022 Trustees Meeting

Roll Call Voting	Thomas Pope	Yes
	Robert Brobst	Absent
	Norman Jepson	Yes

#2 Norman Jepson moved resolution to approve the following minutes, seconded by Thomas Pope.

July 26, 2022 Trustee Meeting

Roll Call Voting	Thomas Pope	Yes
	Robert Brobst	Absent
	Norman Jepson	Yes

FISCAL REPORT

Fiscal Officer Larry Johnson presented the Fiscal Report.

#3 Norman Jepson moved resolution approving Payroll Direct Deposits and Withholding Vouchers 501-2022 through 581-2022 and Warrants 71610 through 71679, seconded by Thomas Pope

Roll Call Voting	Thomas Pope	Yes
	Robert Brobst	Absent
	Norman Jepson	Yes

#4 Norman Jepson moved resolution approving the following Super Blanket Certificates: 127-2022 through 128-2022, seconded by Thomas Pope

Roll Call Voting	Thomas Pope	Yes
	Robert Brobst	Absent
	Norman Jepson	Yes

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SAYBROOK TOWNSHIP TRUSTEES

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BARRETT BROTHERS - DAYTON, OHIO

Form 6101

August 9, 2022

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#5 Norman Jepson moved resolution approving Regular Purchase Orders: 17-2022 through 19-2022 as per attached Purchase Order Listing report, seconded by Thomas Pope.

Roll Call Voting	Thomas Pope	Yes
	Robert Brobst	Absent
	Norman Jepson	Yes

#6 Norman Jepson moved resolution approving the following invoices to be paid out of the American Rescue Plan Act fund, seconded by Thomas Pope.

71459	05/18/2022	Raymond Builders Supply Inc.	17,000.00
71501	05/25/2022	Raymond Builders Supply Inc.	1,721.60
71577	06/22/2022	North East Site Development LLC	15,000.00
71656	08/02/2022	Raymond Builders Supply Inc.	712.05
71663	08/08/2022	North East Site Development LLC	10,000.00
71665	08/08/2022	Raymond Builders Supply Inc.	125.65
70943	11/04/2021	Rinker Materials	11,677.60
70947	11/04/2021	Ashtabula County Engineer's Office	1,500.00
71042	12/08/2021	North East Site Development LLC	15,000.00

Roll Call Voting	Thomas Pope	Yes
	Robert Brobst	Absent
	Norman Jepson	Yes

As recommended by the State Auditors, the previous month Bank Reconciliation Summary, Appropriation Summary, Fund Summary, Revenue Summary and Payment Listing were printed for your review and signature.

The following are a list of the unaudited balances after the above bills have been paid. Balances are as of 08/08/2022.

Current Investment Accounts:	\$	5,331,807.46
Current Checking Account:	\$	190,829.48
All Funds Total Balance:	\$	5,522,636.94

FTR: Received 2nd half Real Estate Taxes of \$991,869.46

#7 Norman Jepson moved resolution to accept the Fiscal Report, a copy of which can be found in the Addendum, seconded by Thomas Pope.

Voting	Thomas Pope	Yes
	Robert Brobst	Absent
	Norman Jepson	Yes

ROAD AND CEMETERY REPORT

No Report

ZONING REPORT

No Report

FIRE REPORT

No Report

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Old Business:

Cemetery Sign: Robert Brobst contact Conrad Sign to get replacement letters for the cemetery sign that are broken. Has not heard back yet, he will call again.

Animal Welfare Center requested to hold another vaccination Clinic at Saybrook Township Hall on Sunday, August 28, 2022, from noon to 3pm and getting access to the hall at 10:30 am. Board granted permission.

Lakeland Community Association: Trustees will talk to prosecutor regarding shrubs blocking walkway and view.

New Business:

#8 Robert Brobst moved resolution to appoint Norman Jepson as the chairperson of the Saybrook Township Board of Trustees for the remainder of 2022, seconded by Thomas Pope.

Roll Call Voting	Thomas Pope	Yes
	Robert Brobst	Yes
	Norman Jepson	Abstain

#9 Norman Jepson moved resolution to appoint Robert Brobst as the Vice-Chairperson of the Saybrook Township Board of Trustees for the remainder of 2022, seconded by Thomas Pope.

Roll Call Voting	Thomas Pope	Yes
	Robert Brobst	Abstain
	Norman Jepson	Yes

#10 Norman Jepson moved resolution to appoint Thomas Pope as the liaison for the Saybrook Township Administration Staff, seconded by Robert Brobst.

Roll Call Voting	Thomas Pope	Abstain
	Robert Brobst	Yes
	Norman Jepson	Yes

#11 Norman Jepson moved Resolution stating that the area of submerged land at the Saybrook Township Park property (tax parcel ID #48-017-10-017-00) is not needed by the local authority for future improvements (i.e., breakwaters, harbors, marinas, piers, etc.) and that the land uses in our application comply with regulation of permissible land use of the local authority. [See submitted request and attached drawing.] Seconded by Thomas Pope.

Roll Call Voting	Thomas Pope	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

Trustee Robert Brobst discussed complaint from Erin Bluff about drainage

Public

James Preston & Maureen Kennedy: More discussion about Lakeland Community Associations.

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ADJOURNMENT

#12 Norman Jepson moved to adjourn the meeting at 10:40 a.m., seconded by Thomas Pope.

Voting	Thomas Pope	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

The meeting was adjourned


Norman Jepson, Chairperson


Larry Johnson, Fiscal Officer